

**Secretarial Notes**  
**Regional Planning Affiliation (RPA)**  
**Technical Advisory and Policy Board Joint Meeting**

**Date:** Thursday, September 26, 2024  
**Time:** 9:00 a.m.  
**Place:** ECIA, 7600 Commerce Park/Zoom

**Technical Advisory Board Members Present:**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> <b>Todd Kinney, (Chair)</b><br><i>Engineer, Clinton County</i><br><input checked="" type="checkbox"/> (proxy Erin George) | <input checked="" type="checkbox"/> <b>Russell Weber</b><br><i>Engineer, Dubuque County</i><br><input type="checkbox"/> (proxy Harley Pothoff)               | <input type="checkbox"/> <b>Rafe Koopman</b><br><i>Delaware County Engineer</i><br><input checked="" type="checkbox"/> (proxy Jeff Madlom)  |
| <input type="checkbox"/> <b>Jayden Scheckel</b><br><i>Engineer, Jackson County</i><br><input checked="" type="checkbox"/> (proxy Don Schwenker)               | <input checked="" type="checkbox"/> <b>Tim Vick, (Vice-Chair)</b><br><i>City of Manchester</i><br><input checked="" type="checkbox"/> (proxy Connie Behnken) | <input type="checkbox"/> <b>Josh Boldt</b><br><i>City of Maquoketa</i><br><input type="checkbox"/> (proxy Diane Frandsen)                   |
| <input checked="" type="checkbox"/> <b>Steve Lindner</b><br><i>City of DeWitt</i>   | <input checked="" type="checkbox"/> <b>Jason Craft</b><br><i>City of Clinton</i><br><input checked="" type="checkbox"/> (proxy Matt Brooke)                  | <input checked="" type="checkbox"/> <b>Gail Kuhle</b><br><i>Regional Transit Authority</i><br><input type="checkbox"/> (proxy Stacie Scott) |
| <input checked="" type="checkbox"/> <b>Dennis Hart</b>  | <input type="checkbox"/> <b>Randy Zobrist</b><br><i>Clinton MTA Riverbend Transit</i>  | <input type="checkbox"/> <b>Vacant</b><br><i>ECIA Executive Director</i><br><input type="checkbox"/> (proxy Holly McPherson)                |

**Policy Board Members Present:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> <b>Wayne Kenniker</b><br><i>Dubuque County</i><br><input type="checkbox"/> (proxy Harley Pothoff)                         | <input checked="" type="checkbox"/> <b>Don Schwenker</b><br><i>Jackson County</i><br><input checked="" type="checkbox"/> (proxy Todd Kinney)  | <input checked="" type="checkbox"/> <b>Jeff Madlom (vice-chair)</b><br><i>Delaware County</i><br><input type="checkbox"/> (proxy Rafe Koopman) |
| <input checked="" type="checkbox"/> <b>Erin George</b><br><i>Clinton County</i><br><input checked="" type="checkbox"/> (proxy Todd Kinney)         | <input checked="" type="checkbox"/> <b>Connie Behnken</b><br><i>City of Manchester</i><br><input checked="" type="checkbox"/> (proxy Tim Vick)  | <input type="checkbox"/> <b>Steve Hasenmiller</b><br><i>City of DeWitt</i><br><input checked="" type="checkbox"/> (proxy Steve Lindner)        |
| <input type="checkbox"/> <b>Tom Messerli</b><br><i>City of Maquoketa</i><br><input type="checkbox"/> (proxy Josh Boldt)                            | <input type="checkbox"/> <b>Scott Maddasion (Chair)</b><br><i>City of Clinton</i><br><input checked="" type="checkbox"/> (proxy Jason Craft)<br><input checked="" type="checkbox"/> (proxy Matt Brooke) | <input checked="" type="checkbox"/> <b>Kelley Brown</b><br><i>Small Cities, Jackson County</i><br><input type="checkbox"/> (proxy vacant)      |
| <input checked="" type="checkbox"/> <b>MaryAnn Knapp</b><br><i>Small Cities, Dubuque County</i><br><input type="checkbox"/> (proxy Andy Katrichis) | <input checked="" type="checkbox"/> <b>Linda Gaul</b><br><i>Small Cities, Delaware County</i><br><input type="checkbox"/> (proxy Donna Boss)  | <input type="checkbox"/> <b>Andrew Kida</b><br><i>Small Cities, Clinton County</i>   |
| <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>IA DOT</i>  | <input checked="" type="checkbox"/> <b>Nin Flagel</b><br><i>Transit Representative (RTA)</i>  | <input type="checkbox"/> <b>Vacant</b><br><i>ECIA Executive Director</i><br><input type="checkbox"/> (proxy Holly McPherson)                   |

**Others Present:**

**Staff Present:**

- |  |  |  |  |
|--|--|--|--|
| <input checked="" type="checkbox"/> Chandra Ravada<br><i>Transportation Director</i> | <input checked="" type="checkbox"/> Sarah Berning<br><i>Project Services Manager</i> | <input checked="" type="checkbox"/> Dan Fox<br><i>Senior Planner</i> | <input checked="" type="checkbox"/> Jack Studier<br><i>Planner</i> |
|--|--|--|--|

A quorum was present. \*Non-Voting Advisory Member

## **Call to Order**

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:00 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Vice-Chair, Jeff Madlom at 9:00 a.m. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, September 26, 2024 Technical Advisory Board and Policy Board joint meeting**

Motion by Kuhl, second by Lindner from the RPA Technical Advisory Board to approve the agenda for the Thursday, September 26, 2024, RPA meeting. The motion passed unanimously.

Motion by Behnken, second by Schwenker from the RPA Policy Board to approve the agenda for Thursday, September 26, 2024, RPA meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from Thursday June 27, 2024 RPA Technical Advisory Board and Policy Board joint meeting**

Motion by Hart, second by Weber from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday June 27, 2024 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by George, second by Knapp from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday June 27, 2024 RPA Policy Board meeting. The motion passed unanimously.

## **Review/Approve amendment to Federal Fiscal Year 2025-2028 RPA 8 Transportation Improvement Program (TIP)**

Motion by Schwenker, second by Behnken to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:03 a.m.

Ravada referred to the TIP, stating a minor change in funding amounts for the Clinton County bridge replacement project. Originally the cost of this project was programmed for \$1.6 million. The County engineer has requested the amount gets changed to \$2,023,815.00, additional funding is coming from Farm to Market account. Ravada stated this change will be made on October 1<sup>st</sup> as currently the TIP is frozen by the DOT.

Motion by Knapp, second by Flagel to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:05 a.m.

Motion by Lindner, second by Weber to recommend to the RPA 8 Policy Board approval of the amendment to Federal Fiscal Year 2025-2028 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Craft, second by Behnken to approve the amendment to Federal Fiscal Year 2025-2028 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Approve Iowa Clean Air Attainment Program (ICAAP) resolution for the City of Epworth endorsing the roundabout at Jacoby Drive and Center Avenue**

Ravada referred to the resolution stating this resolution has no financial ties for the RPA just support for the project the City of Epworth is seeking funding from the IA DOT Iowa Clean Air Attainment Program.

Motion by Lindner, second by Weber to recommend to the RPA 8 Policy Board approval of the Iowa Clean Air Attainment Program (ICAAP) resolution for the City of Epworth endorsing the roundabout at Jacoby Drive and Center Avenue. The motion passed unanimously.

Motion by Craft, second Knapp to approve the Iowa Clean Air Attainment Program (ICAAP) resolution for the City of Epworth endorsing the roundabout at Jacoby Drive and Center Avenue. The motion passed unanimously.

**Review/Approve resolution to adopt joint DMATS & RPA 8 Agreement for Metropolitan & Regional Population**

Ravada referred to the resolution stating DMATS and the RPA 8 agree that the Iowa DOT shall proceed with allocating STBG, TASA, and CRP (MPO only) funding, subject to all terms, conditions, and obligations connected with the federal programs, based on the delineating boundary and resulting population adjustment. This agreement is in effect until the next decennial census, unless a special census, approved boundary change, or decision to utilize a different boundary, which will require an updated agreement.

Motion by Weber, second by Lindner to recommend to the RPA 8 Policy Board approval of the resolution to adopt joint DMATS & RPA 8 Agreement for Metropolitan & Regional Population. The motion passed unanimously.

Motion by Flagel, second by George to approve the resolution to adopt joint DMATS & RPA 8 Agreement for Metropolitan & Regional Population. The motion passed unanimously. The motion passed unanimously.

## **RPA 8 Final Review Report from IADOT**

Ravada referred to the Report from the IA DOT. Ravada stated every six years the DOT does a performance review of the RPA. Ravada stated the recommendations given to the RPA from the IA DOT were as follows:

- Develop an executive summary for the PPP during the next update process (or prior) to similar best practices statewide.
- Using US Census/ACS data, identify particular marginalized communities, including but not limited to Limited-English Proficiency households and tailor special outreach or meetings to include these communities in the public involvement process.

Ravada stated the commendations given to the RPA from the IA DOT were as follows:

- ECIA includes small communities in their committee membership, which provides representation and additional access to funding opportunities for these municipalities.
- Utilizing innovative public participation methods, including online surveys and existing community events like farmers markets, provides additional access to the public.
- RPA 8 utilizes INTRANS data for intersection tiers in their LRTP, which have then led to STBG and discretionary grant applications.
- ECIA has a January agenda item of which elements should be in the next FY work program.

Ravada stated overall the review went well and the RPA won't be reviewed for another 6 years.

## **Comments from the public**

No comments at this time.

## **Other Business and Announcements**

Annual meeting for RPA 8 and DMATS with IADOT Stu Anderson will be held on Wednesday December 18<sup>th</sup> at 11:30 a.m.

## **Adjournment**

Motion by Kuhle, second by Weber to adjourn the Thursday, September 26, 2024, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:21 a.m.

Motion by Craft, second by Gaul to adjourn the Thursday, September 26, 2024, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:21 a.m.

Respectfully,

Chandra Ravada  
Transportation Director