



May 20, 2024

Memo

TO: Rafe Koopman, County Engineer, Delaware County

FROM: Dan Fox, Senior Planner, ECIA

SUBJECT: Fiscal Year 2025 Rural County Transportation Program

PURPOSE

To provide the Delaware County Engineer with a list of recommended Rural County Transportation Program projects for Fiscal Year 2025.

BACKGROUND

The Rural County Transportation Program (RCTP) helps small cities implement non-federal aid transportation projects. Delaware County awards RCTP funds to cities each fiscal year through a competitive application process. The Delaware County Board of Supervisors approved \$70,000 in local funds for the program in FY 2025. The maximum annual award amount provided to a city by the RCTP is \$25,000. All municipal governments established through State of Iowa statutes in Delaware County that do not receive a sub-allocation of funds from RPA 8 are eligible to apply for the RCTP.

DISCUSSION

Regional Planning Affiliation 8 (RPA 8) administers the RCTP application process and application ranking process. The Fiscal Year 2025 RCTP application window opened on January 12, 2024, and closed March 14, 2024. ECIA staff conducted workshops with mayors and city clerks on project eligibility and the application process. ECIA staff worked with cities to collect information, complete application forms, and compile supporting documentation.

RPA 8 staff received applications from three cities requesting a total of \$68,000. Table 1 provides the list of cities and project information.

Table 1. Applications Submitted

City	Project Name	Total Cost	Funding Request
Delaware	Street Patch and Seal Coat	\$23,000.00	\$18,000.00
Dundee	Street Patch and Seal Coat	\$59,619.59	\$25,000.00
Masonville	Street Patch and Seal Coat	\$46,604.18	\$25,000.00

Typically, the RPA 8 Policy Board forms a subcommittee to rank RCTP applications. However, with the total requested amount being less than the total amount available, a ranking subcommittee was not needed. Instead, the applications were reviewed by RPA 8 staff to determine if they met the minimum program requirements.

RPA 8 staff found that all applications met the minimum program requirements and are eligible to receive the following awards: \$18,000 to the City of Delaware, \$25,000 to the City of Dundee, and \$25,000 to the City of Masonville. RPA 8 staff recommends adding the remaining \$2,000 to the FY 2026 RCTP pool.

COMMUNITY INPUT

RPA 8 staff received community input on the City of Masonville's application from area resident John Goebel. Mr. Goebel contacted RPA 8 staff on May 14, 2024, to object to the portion of the City's project that includes seal coating Bernhart Street. Mr. Goebel stated that he owns farm ground on the south side of Bernhart Street and currently uses a driveway off Bernhart Street to access his property. Mr. Goebel is concerned that the City will not allow him to continue to drive farm equipment on Bernhart Street after the project is completed.

CONCLUSION

RPA 8 is providing the Delaware County Engineer with the results of the RCTP application process. RPA 8 staff will send award letters and draft funding agreements to grant recipients following approval from the Delaware County Engineer and Delaware County Board of Supervisors. RPA 8 staff recommends adding any RCTP funds that have been offered to all applicants and remain unclaimed to next year's RCTP funding pool.

Thank you for your consideration.