

# Secretarial Notes

## DMATS Policy Board meeting

**Date:** Thursday, June 13, 2024  
**Time:** 12:00 p.m.  
**Place:** ECIA, 7600 Commerce Park

### DMATS Policy Board Members Present:

- |   |   |  |  |
|---|---|--|--|
| <input checked="" type="checkbox"/> <b>Brad Cavanagh (chair)</b><br><i>Mayor, City of DBQ</i>                     | <input type="checkbox"/> <b>Laura Roussell</b><br><i>DBQ City Council</i>                                 | <input type="checkbox"/> <b>Danny Sprank</b><br><i>DBQ City Council</i>  | <input checked="" type="checkbox"/> <b>Katy Wethal</b><br><i>DBQ City Council</i>  |
| <input checked="" type="checkbox"/> <b>Ric Jones</b><br><i>DBQ City Council</i>                                   | <input type="checkbox"/> <b>David Resnick</b><br><i>DBQ City Council</i>                                  | <input type="checkbox"/> <b>Susan Faber</b><br><i>DBQ City Council</i>   | <input type="checkbox"/> <b>Vacant **</b><br><i>(proxy for DBQ City Council)</i>   |
| <input type="checkbox"/> <b>Mike Van Milligen**</b><br><i>(proxy for DBQ City Council)</i>                        | <input checked="" type="checkbox"/> <b>Gus Psihoyos**</b><br><i>(proxy for DBQ City Council)</i>          | <input type="checkbox"/> <b>Teri Goodman**</b><br><i>(proxy for DBQ City Council)</i>                              | <input type="checkbox"/> <b>Marie Ware**</b><br><i>(proxy for DBQ City Council)</i>                                      |
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>(proxy for DBQ City Council)</i>               | <input type="checkbox"/> <b>Jim Adams</b><br><i>Mayor, City of Asbury<br/>(proxy John Richey)</i>         | <input type="checkbox"/> <b>Melvin Degenhardt**</b><br><i>Mayor, City of East DBQ<br/>(proxy Vacant)</i>           | <input type="checkbox"/> <b>Brian Lucey</b><br><i>Grant County Representative</i>  |
| <input checked="" type="checkbox"/> <b>Harley Pothoff**</b><br><i>Transit Rep. (RTA)<br/>(proxy Stacie Scott)</i> | <input type="checkbox"/> <b>Francis Schelfhout</b><br><i>Wisconsin DOT<br/>(proxy Stephen Flottmeyer)</i> | <input checked="" type="checkbox"/> <b>Doug DeLille</b><br><i>Illinois DOT<br/>(proxy Rob Bates)</i>               | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWRPC City Council</i>   |
| <input type="checkbox"/> <b>Russ Pfab</b><br><i>Small Cities Rep.<br/>City of Peosta<br/>(Proxy Vacant)</i>       | <input checked="" type="checkbox"/> <b>Don Zillig</b><br><i>Jo Daviess County</i>                         | <input checked="" type="checkbox"/> <b>Robert Daughters**</b><br><i>Jule Transit Rep.<br/>(proxy Ryan Knuckey)</i> | <input checked="" type="checkbox"/> <b>Ann McDonough (VC)</b><br><i>DBQ County Supervisor<br/>(proxy Wayne Kenniker)</i> |
| <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT<br/>(non-voting member)</i>                   | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>ECIA<br/>(proxy vacant)</i>                    |  |  |

**Others Present:** Bob Schiesl, Jason Duba, Ed Raber

### Staff Present

- |   |  |  |   |
|---|--|--|---|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b> | <input type="checkbox"/> <b>Jack Studier</b><br>*** Attendance by phone |
|---|--|--|---|

**A quorum was present for DMATS Policy Board**

## **Call to Order**

The DMATS Policy Board meeting was called to order by DMATS Policy Board Chair Brad Cavanagh. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, June 13, 2024, DMATS Policy Board meeting**

Motion by Bonz, second by Jones to approve the agenda for the Thursday, June 13, 2024, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday, May 9, 2024, meeting**

Motion by Scott, second by Jones to approve the minutes and receive and file the secretarial notes from the Thursday, May 9, 2024, DMATS Policy Board meeting. The motion passed unanimously.

## **Review/Approve DMATS Federal Fiscal Year 2025-2028 Final Transportation Improvement Program (TIP)**

Ravada referred to the TIP, stating no major changes were made to the TIP, just a couple of formatting changes. All projects are included in the TIP except for the Illinois DOT projects.

Motion by Jones second by Bonz to approve the DMATS Federal Fiscal Year 2025-2028 Final Transportation Improvement Program (TIP). The motion passed unanimously.

## **Review/Approve amendment to DMATS Federal Fiscal Year 2024-2027 Transportation Improvement Program (TIP)**

Ravada stated the amendments to the TIP are as followed,

- Dubuque County on Old Highway Rd, from Y21 E 4.9 miles to Cousins Road and on Y21, from Old Highway Road south 1.1 miles, HMA resurfacing project funds moved to 2024

Motion by Jones, second by Scott to approve amendment to DMATS Federal Fiscal Year 2024-2027 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Approve Amendment to DMATS Fiscal Year (FY) 2025 Transportation Planning Work Program (TPWP)**

Ravada stated that staff received notice from FTA stating Jule Transit received funds for GAP analysis project and since this is a planning process this project needs to be added to the TPWP in order to be approved through the system. No other changes were made to the TPWP.

Motion by Wernimont, second by Jones to approve the Amendment to DMATS Fiscal Year (FY) 2025 Transportation Planning Work Program (TPWP). The motion passed unanimously.

**Review/Approve Amendment to Quiet Zone Study contract**

Ravada stated the amendments to the Quiet Zone Study contract is some additional public involvement to be completed by consultant and CRISI grant application assistance. City of Dubuque is conducting public involvement process for railroad crossings within the City of Dubuque. Ravada stated City of Dubuque is applying for a CRISI grant. Ravada explained that Anderson Bogert will bill DMATS for the cost of the extra work and DMATS will bill the cities.

Motion by Jones, second by McDonough to approve the amendment to Quiet Zone Study contract. The motion passed unanimously.

**Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

**Other Business**

No other business at this time.

**Adjournment**

Motion by Jones, second by Scott to adjourn the Thursday, June 13, 2024, DMATS Policy Board meeting. The motion passed unanimously. The DMATS Policy Board meeting adjourned at 12:10 p.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning