

**Secretarial Notes**  
**Regional Planning Affiliation (RPA)**  
**Technical Advisory and Policy Board Joint Meeting**

**Date:** Thursday, May 27, 2021  
**Time:** 9:00 a.m.  
**Place:** ECIA, 7600 Commerce Park/Zoom

**Technical Advisory Board Members Present:**

<input checked="" type="checkbox"/> Todd Kinney, (Chair) <i>Engineer, Clinton County</i> <i>(proxy Tom Determann)</i>	<input checked="" type="checkbox"/> Anthony Bardgett <i>Engineer, Dubuque County</i> <i>(proxy Dave Baker)</i>	<input checked="" type="checkbox"/> Anthony Bardgett <i>Delaware County Engineer</i> <i>(proxy Jeff Madlom)</i>
<input checked="" type="checkbox"/> David Dryer** <i>Engineer, Jackson County</i> <i>(proxy Jack Willey)</i>	<input checked="" type="checkbox"/> Tim Vick, (Vice-Chair) <i>City of Manchester</i> <i>(proxy Milt Kramer)</i>	<input type="checkbox"/> Vacant <i>City of Maquoketa</i> <i>(proxy Diane Frandsen)</i>
<input type="checkbox"/> Steve Lindner <i>City of DeWitt</i>	<input checked="" type="checkbox"/> Jason Craft <i>City of Clinton</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Tricia Wagner <i>Regional Transit Authority</i> <i>(RTA)</i>
<input type="checkbox"/> Dennis Hart <i>Clinton MTA</i>	<input type="checkbox"/> Randy Zobrist <i>Riverbend Transit</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

**Policy Board Members Present:**

<input checked="" type="checkbox"/> Harley Pothoff <i>Dubuque County</i> <i>(proxy Jay Wickham)</i>	<input checked="" type="checkbox"/> Jack Willey <i>Jackson County</i> <i>(proxy David Dryer)</i>	<input checked="" type="checkbox"/> Jeff Madlom** <i>Delaware County</i> <i>(proxy Anthony Bardgett)</i>
<input checked="" type="checkbox"/> Tom Determann** <i>Clinton County</i> <i>(proxy Todd Kinney)</i>	<input checked="" type="checkbox"/> Milt Kramer, (Vice-Chair) <i>City of Manchester</i> <i>(proxy Tim Vick)</i>	<input checked="" type="checkbox"/> Don Thiltgen, (Chair) <i>City of DeWitt</i> <i>(proxy Steve Lindner)</i>
<input type="checkbox"/> Don Schwenker <i>City of Maquoketa</i> <i>(proxy Vacant)</i> <i>(proxy Diane Frandsen)</i>	<input checked="" type="checkbox"/> Scott Maddason <i>City of Clinton</i> <i>(proxy Jason Craft)</i> <i>(proxy Matt Brooke)</i>	<input checked="" type="checkbox"/> Dave Heiar <i>Small Cities, Jackson County</i> <i>(proxy Nic Hockenberry)</i>
<input checked="" type="checkbox"/> Mick Michel <i>Small Cities, Dubuque County</i>	<input type="checkbox"/> Linda Gaul <i>Small Cities, Delaware County</i> <i>(proxy Donna Boss)</i>	<input checked="" type="checkbox"/> Andrew Kida <i>Small Cities, Clinton County</i>
<input checked="" type="checkbox"/> Sam Shea* <i>IA DOT</i>	<input checked="" type="checkbox"/> Larry McDevitt <i>Transit Representative (RTA)</i>	<input type="checkbox"/> Kelley Deutmeyer <i>ECIA Executive Director</i>

**Others Present:** Gregg Obren, R. Kerns, Trevor Willis

**Staff Present:**

<input checked="" type="checkbox"/> Chandra Ravada <i>Transportation Director</i>	<input checked="" type="checkbox"/> Sarah Berning <i>Project Services Manager</i>	<input checked="" type="checkbox"/> Dan Fox <i>Senior Planner</i>
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A quorum was present. \*Non-Voting Advisory Member \*\*Voting Member by Proxy \*\*\* Voting by phone

## **Call to Order**

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:02 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Don Thiltgen at 9:02 a.m. Introductions were made at this time.

## **Review/Approve the Agenda for the Thursday, May 27, 2021 Technical Advisory Board and Policy Board joint meeting**

Motion by Bardgett, second by Vick from the RPA Technical Advisory Board to approve the agenda for the Thursday, May 27, 2021 RPA meeting. The motion passed unanimously.

Motion by Willey, second by Heiar from the RPA Policy Board to approve the agenda for the Thursday, May 27, 2021 RPA meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from Thursday April 22, 2021 RPA Technical Advisory Board and Policy Board joint meeting**

Motion by Bardgett, second by Vick from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday April 22, 2021 RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Willey, second by Kida from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday April 22, 2021 RPA Policy Board meeting. The motion passed unanimously.

## **Review/Approve Final Fiscal Year 2022 RPA 8 Transportation Planning Work Program (TPWP)**

Motion by Kida, second by Heiar to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:07 a.m.

Ravada referred to the Transportation Planning Work Program stating the TPWP outlines various transportation planning activities which will be conducted by staff. Ravada stated one of the targets for staff to work on is the Long Range Transportation Plan (LRTP).

Motion by Bardgett, second by Dryer to recommend to the RPA 8 Policy Board approval of the Final Fiscal Year 2022 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Pothoff, second by Willey to approve the Final Fiscal Year 2022 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by Heiar, second by Maddison to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:09 a.m.

### **Comments from the public**

There was no public present or written comments received.

### **Other Business and Announcements**

There was no other business.

### **Adjournment**

Motion by Vick, second by Bardgett to adjourn the Thursday, May 27, 2021 RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 9:13 a.m.

Motion by Heiar, second by Willey to adjourn the Thursday, May 27, 2021 RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 9:13 a.m.

Respectfully,

Chandra Ravada  
Transportation Director